Annual Vacation Schedules

These tables reflect your annual allotment based on FLSA status (non-exempt or exempt), number of full months of the year worked (12, 11, 10, or 9 months), and your salary band.

Full-Time, Non-Exempt Employees

Full-Time Non-Exempt Employees – Expressed in Days				
	12-Month	11-Month	10-Month	9-Month
Seniority Tier 1: Initial January 1 after hire	10	9	8	7
Seniority Tier 2: January 1 after 5th Anniversary	15	14	13	11
Seniority Tier 3: January 1 after 10th Anniversary	20	18	17	15
Seniority Tier 4: January 1st after the 20th anniversary (Must be hired prior to 01/01/2000)	25	23	21	19

Full-Time, Exempt Staff Employees (Salary Bands Up to I & Health Center RNs)

Full-Time Exempt Employees (Up to Bands I & Health Center RNs) – Expressed in Days				
	12-Month	11-Month	10-Month	9-Month
Seniority Tier 1: Initial January 1 after hire	15	14	13	11
Seniority Tier 2: January 1 after 3rd Anniversary	23	21	19	17

Exempt Staff Employees (Bands J-M)

Full-Time Exempt Employees (Bands J-M) – Expressed in Days				
	12-Month	11-Month	10-Month	9-Month
Seniority Tier 1: Initial January 1 after hire	23	21	19	17

All Part-Time Employees

Non-Exempt and Exempt Part-Time Employees – Expressed in Hours				
	12-Month	11-Month	10-Month	9-Month
Seniority Tier 1: Initial January 1 after hire	20	18	17	15
Seniority Tier 2: January 1 after 5th Anniversary	40	37	33	30

Year of Hire Vacation Schedules

These tables reflect how much vacation you will receive in your year of hire, based on the month of the year in which you are hired.

Full-Time, Non-Exempt Employees

Remaining Months	Month of Hire	12-Month	11-Month	10-Month	9-Month
Full-Time Non-Exempt: All Bands Expressed in Days
11	January	9	8	7	6
10	February	8	8	7	6
9	March	8	7	6	5
8	April	7	6	5	5
7	May	6	5	5	4
6	June	5	5	4	4
5	July	4	4	3	3
4	August	3	3	3	2
3	September	3	2	2	2
2	October	2	2	1	1
1	November	1	1	1	1
0	December	0	0	0	0

Full-Time, Exempt Staff Employees (Salary Bands Up to I & Health Center RNs)

Remaining Months	Month of Hire	12-Month	11-Month	10-Month	9-Month
Full-Time Exempt: Bands up through I, T-G to T-I, & Health Center RNs Expressed in Days
11	January	14	13	12	10
10	February	13	12	11	9
9	March	11	11	10	8
8	April	10	9	9	7
7	May	9	8	8	6
6	June	8	7	7	6
5	July	6	6	5	5
4	August	5	5	4	4
3	September	4	4	3	3
2	October	3	2	2	2
1	November	1	1	1	1
0	December	0	0	0	0

Exempt Staff Employees (Bands J-M)

Full-Time Exempt: Bands J-M, All T-J, T-K Expressed in Days					
Remaining Months	Month of Hire	12-Month	11-Month	10-Month	9-Month
11	January	21	19	17	16
10	February	19	18	16	14
9	March	17	16	14	13
8	April	15	14	13	11
7	May	13	12	11	10
6	June	12	11	10	9
5	July	10	9	8	7
4	August	8	7	6	6
3	September	6	5	5	4
2	October	4	4	3	3
1	November	2	2	2	1
0	December	0	0	0	0

All Part-Time Employees

Non-Exempt and Exempt Part-Time Employees – Expressed in Hours				
Month of Hire	12-Month	11-Month	10-Month	9-Month
January	18	16	15	13
February	17	16	15	13
March	15	15	15	13
April	13	13	13	13
May	12	12	12	12
June	10	10	10	10
July	8	8	8	8
August	7	7	7	7
September	5	5	5	5
October	3	3	3	3
November	2	2	2	2
December	0	0	0	0